

Class Schedule -

ALL TWO DAY CLASSES

January 6 & 13, 2020

Stafford Extension Office*

9:00am - 4:00pm

March 19 & 26, 2020

Spotsylvania Extension Office*

9:00am—4:00pm

Registration Deadline - March 5

May 14 & 21, 2020

Stafford Extension Office*

9:00am - 4:00pm

Registration Deadline - April 30

July 8 & 15, 2020

Spotsylvania Extension Office*

9:00am - 4:00pm

Registration Deadline - June 24

September 2 & 9, 2020

Stafford Extension Office*

9:00am - 4:00pm

Registration Deadline - August 19

Oct 28 & Nov 4, 2020

Spotsylvania Extension Office*

9:00am - 4:00pm

Registration Deadline - October 14

*** 8800 Courthouse Rd Spotsylvania, VA
The Marshall Center**

*** 1739 Jefferson Davis Hwy Stafford, VA
The Rowser Building**

FOR EXTENSION OFFICE DIRECTIONS VISIT:

EXT.VT.EDU

**CHECK THE LOCAL OFFICE WEB SITE FOR
ADDITIONAL INFO**

FOR MORE INFORMATION CONTACT

April Payne

Family & Consumer Sciences Extension Agent

Spotsylvania County VCE Office

P.O. Box 95, 8800 Courthouse Rd.

Spotsylvania, VA 22553

540-507-7568

arpayne@vt.edu

GROUP CLASSES are available upon request for groups of **10 or more**. A reduced registration of **\$130** per person is available for group classes. Please contact the Extension Office for more information or to schedule a class.

*If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact April Payne, Spotsylvania Extension Office, at 540-507-7568/TDD during business hours of 8:00 a.m. and 4:30 p.m. to discuss accommodations 5 days prior to the event.
TDD number is (800) 828-1120.

INSTRUCTOR REMAINS THE RIGHT TO CHANGE THE DATE, LOCATION, AND PARTICIPATION REQUIREMENTS AT ANY TIME. YOU MAY RESCHEDULE FOR ANOTHER DATE OR RECEIVE A FULL REFUND IN THIS EVENT.

Provided by:



Virginia Tech • Virginia State University

www.ext.vt.edu

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In collaboration with: the
Health Department



Minimize Risk | Maximize Protection



**Food Safety Training is the Single Most
Affordable Way to Protect Your Business!**



Virginia Cooperative Extension
Virginia Tech • Virginia State University

ServSafe Course Registration

✓	Pick Your Class	Course Fee	Course Fee After
<input type="checkbox"/>	Jan 6 & 13 '20 Stafford	\$160	
<input type="checkbox"/>	March 19 & 26 '20 Spotsylvania	\$160	March 5 \$180
<input type="checkbox"/>	May 14 & 21 '20 Stafford	\$160	April 30 \$180
<input type="checkbox"/>	July 8 & 15 '20 Spotsylvania	\$160	June 24 \$180
<input type="checkbox"/>	September 2 & 9 '20 Stafford	\$160	August 19 \$180
<input type="checkbox"/>	Oct 28 & Nov 4 '20 Spotsylvania	\$160	October 14 \$180

PLEASE PRINT

Name
Address:
City, State, Zip:
Phone:
Email:
Employer:

COURSE FEE

\$160 — includes textbook, practice tests, and exam
\$180 after deadline.

\$110 — Class Only; includes class, practice tests, and exam, no textbook

\$85 — Exam Only
\$45 — Re-take

~Pay Online, Exact Cash, or Check/money order

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MAIL THE SERVSAFE CLASS REGISTRATION AND PAYMENT TO:

Terry Graham  
VCE — Spotsylvania County  
P.O. Box 95  
Spotsylvania, VA 22553

**Make checks payable to:**

***Treasurer of Virginia Tech***

\*There will be a \$50 service fee for all returned checks.

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ONLINE CREDIT CARD REGISTRATIONS
AND PAYMENTS CAN BE MADE AT:

Spotsylvania.ext.vt.edu
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## THE SERVSAFE COURSE IS FOR:

- Managers of food service operations for hotels, restaurants, schools, clubs and institutions
- Food and Beverage Managers
- Catering Managers
- Chefs
- Dietary Managers

This ServSafe Food Safety Management Course was developed by the Educational Foundation of the National Restaurant Association. After completing the classroom course, participants take a certification exam developed by the Educational Foundation.

The ServSafe Manager Course is a complete solution that delivers up to date food safety training. The program covers five key areas:

- ◇ Basic Food Safety
- ◇ Personal Hygiene
- ◇ Cross-contamination & Allergens
- ◇ Time & Temperature
- ◇ Cleaning & Sanitation

## **REFUND POLICY**

Requests for refunds are honored if received prior to the first day of class by calling 540-507-7568. Persons who do not inform us of their cancellation prior to the first day of class, will forfeit their fees.

Substitutes **will be** accepted. Please contact our office in advance when substitutions are made.

In the event of snow: If schools are closed in the county where the class is held, class is canceled. When classes are canceled, you will be notified of the new dates only if you provide a phone number.

## **Exam Only (\$85) & Re-take (\$45) Dates**

**Feb 25 | May 5 | Jun 23 | Aug 18 | Dec 8**

Contact 540-507-7568 to register for exam or re-take

All Exams given at Spotsylvania Extension Office at 9am

The class will be taught in English. Please mark your preferred textbook language below:

|                                  |                                  |                                  |
|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> English | <input type="checkbox"/> Spanish | <input type="checkbox"/> Chinese |
|----------------------------------|----------------------------------|----------------------------------|

Please mark your preferred exam language.

|                                              |                                     |
|----------------------------------------------|-------------------------------------|
| <input type="checkbox"/> English             | <input type="checkbox"/> Spanish    |
| <input type="checkbox"/> Large Print English | <input type="checkbox"/> French     |
| <input type="checkbox"/> Canadian            | <input type="checkbox"/> Korean     |
| <input type="checkbox"/> Chinese             | <input type="checkbox"/> Instructor |